

STATE OF OKLAHOMA  
 ARCHIVES AND RECORDS COMMISSION  
 AGENCY NOTICE OF INTENT TO DESTROY RECORDS

AGENCY	DATE PREPARED	DATE RECEIVED (leave blank)
DIVISION or SECTION		PHONE NUMBER

SCHEDULE or RDA NUMBER	SERIES NUMBER	SERIES TITLE	INCLUSIVE DATES	VOLUME Cubic Feet

I hereby certify that for the above listed records, all state and federal audits have been completed, all applicable audit reports have been accepted and resolved by all applicable federal and state agencies and no legal actions are pending.

\_\_\_\_\_  
 Signature of Agency Official

Assistant Director of Operations  
 \_\_\_\_\_  
 Title

\_\_\_\_\_  
 APPROVED

\_\_\_\_\_  
 Signature of State Records Administrator or Designee

\_\_\_\_\_  
 DENIED

\_\_\_\_\_  
 Date